



American Legion
Alpharetta Post 201, Inc.

PO Box 314
Alpharetta, GA 30009

MINUTES

Executive Committee Meeting

June 13, 2017

Chair pro tem PPC Bob Byrd called the meeting to order at 6:30 PM. All Post officers and committee members were present except *chair Jay Coleman, JA Charles Turner* and *committee member Ed Holben* who were excused. Guests included *Elizabeth* and *Mark Williams* of the dance program.

Reports

Finance – *Finance Officer Fred Swyters* reported for the record that account balances as of May 31st, 2017, were as follows:

Club House account	\$4,250.82	Post	\$11,017.47
Bingo	5,512.39	Baseball	14,304.54
Walk of Memories	4,253.19	Cash on Hand	6,900.00

TOTAL \$46,238.41

Membership – *Membership chair Tom Billings* reported that our final membership stood at 762 which was 91% of our goal of 830.

House Committee – *Sr VC Bob Shafer* chair of the House committee noted that they had one passed action item – hire “Nick at Nite” karaoke for the club room on Friday nights at a cost of \$50 plus tips. They also had discussions about improvements and sanitation of the ice machine, need for Point of Sales (POS) system for bar and kitchen, need for new bartender(s), and food service on July 4th. Finance Officer Swyters questioned the source of the \$50 payment to the karaoke DJ and said we need to keep a tally of Friday night business to see if the entertainment pays for itself. This will be done and the karaoke is only on a 90-day trial. Discussion was held about new bartenders and the importance of being able to start at 3 PM. Some potential applicants have shown interest and perhaps ads will be run in local media. *Commander Dennis Turner* will take the lead in the hiring process in the absence of the House Committee chair who is leaving on extended travel.

Elizabeth Williams reported that a recent move of a popular DJ to one Saturday night a month has resulted in the best Saturday night ever with 196 paid attendees, second only to New Year’s Eve.

The House Committee minutes were approved minus the item concerning POS systems which has been tabled for future reports and action.

Bingo – In the absence of a bingo program person the adjutant reported on a recent Georgia Bureau of Investigation (GBI) request for a “missing” annual report. The report was sent in February and our accountant had a certified mail receipt to confirm its receipt by the GBI. A copy was emailed anyway. Bingo requires numerous reports to GBI which highlights the need for a new chairperson to insure compliance.

Baseball – *Commander Turner* reported that baseball will be very active in July with many tournaments scheduled. He also said that parking for *Perfect Game* events can net the Post up to \$2-K weekly in parking fees. This led to a discussion as to whether we ought to charge for public parking on July 4th as has been done in past years. Concerns were prompted by last year’s large insurance claim from an injured attendee. A spirited discussion took place concerning its effect on our liability insurance. *Jr VC Dernovish* will approach the city of Alpharetta re: increased partnering and sharing of responsibility. It was suggested that parkers be given a “hold



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harmless" notice as part of the receipt for their donation. A motion was passed to continue the 4th of July tradition of paid parking.

Directors and Officers (D&O) Insurance – the adjutant gave a brief overview of what D&O insurance is and why it's necessary. He said it did not appear to be part of our latest insurance package (that will be re-checked) and asked for a motion to approve NTE \$1500 to obtain D&O for the Post. Motion was approved.

Scholarship Program – *Chair Tom Billings* presented four applicants who have met the criteria and should be recipients of \$1000 scholarships each. Applicants came from Roswell, Milton, and Flowery Branch High Schools. The four – *Susan Brown, Lucas Dolvie, Eric Martinez, and Zachary Wiley-Hardin* - were approved and payments will be made to their respective colleges in two installments.

Appointment to Fill Vacancy Caused by Resignation – The adjutant presented the name of *Ed Holben* to fill the unexpired term of *Mark Sharples*. After some discussion and there being no other nominations *Mr. Holben* was unanimously appointed.

Old Business

None

New Business

Sr VC Shafer - pointed out that the *Walk of Memories* should work its maintenance issues through the House Committee. Executive Committee agreed.

He also mentioned the hard work of Barry Shaw, Steve O. and others in cleaning and sanitizing the ice machine and the walk-in refrigerator. The committee voted to ensure that they were compensated appropriately at their regular hourly rate - approved.

Commander Turner – told of his embarrassment on Memorial Day when three events were scheduled at roughly the same time due to a lack of coordination. Discussion was held on ways to improve communication and scheduling, some of which have already started.

Bob Chickillo – is working with *NCR* on the possible donation of three Point of Sale (POS) systems for the club room and kitchen. He will work with appropriate committee and staff to develop our specific needs.

He also said our new outdoor sign w/ its five service emblems will go up on the corner of Wills & Rucker on Thursday, weather permitting.

Constitution and Bylaws Review – Adjutant highlighted need for updating. Commander will appoint a review group.

The meeting adjourned at 7:45 PM.

Respectfully Submitted,

Pete Esker, Adjutant 